



~ KWMR is looking for new Board Members ~

August 1, 2022

Dear Applicant,

Thank you for taking an interest in being on the KWMR Board! Please review the following information, and fill out the attached application and return it to KWMR by September 20, 2022.

About KWMR:

KWMR is a local non-profit radio station serving West Marin communities. It is a vital resource for building and sustaining community, standing ready to serve in times of emergency, airing locally relevant information and entertainment to listeners, and a creating a forum through which community members can be heard. Our station offers instruction and experience in radio production and broadcasting skills to community members of all ages. For more information about KWMR please see kwmr.org/mission-vision.

About KWMR Board Service:

KWMR has an all-volunteer board composed of community members. We are looking for new board members who have an open mind, demonstrate a commitment to equity and inclusion, have skills and resources to offer the station, and have a commitment to learning and growing in the best interest of the organization. You do not need radio experience to serve on KWMR board; rather, we are looking for people with a variety of skill sets and backgrounds to help us create a well-rounded board.

Board Members have a fiduciary, legal and ethical responsibility to act in a way that ensures that KWMR operates in the best interests of KWMR. Board members uphold the mission of KWMR and serve as an ambassador of good will to enhance KWMR'S standing in the community including through volunteering at KWMR events and outreach activities. Board

members serve 3 year terms, which can be renewed. Serving on the Board generally takes a commitment of 2-4 hours per month, including monthly board meetings.

Key board responsibilities include:

- Supporting, and helping to determine, KWMR's mission and purpose.
- Attending a majority of Board meetings, missing meetings only when it is truly necessary and unavoidable. Board meetings are scheduled the third Wednesday of the month, 6 to 7:30 p.m (no meetings in August and December).
- Selecting and supporting the Executive Director and reviewing their performance; delegating fiscal, operational and administrative management to the Executive Director.
- Overseeing the financial health of KWMR, such as by approving an annual budget, reviewing monthly financial reports, and participating in periodic reviews of KWMR's bookkeeping records.
- Ensuring compliance with Law/Legal/Ethical Integrity and Accountability, including state, local and federal laws.
- Establishing and/or approving organizational policies and procedures.
- Personally donating to the station in amounts that are meaningful to you and appropriate to your means.
- Recruiting, selecting, and orienting new board members with the goal of having our board reflect KWMR's listening community.
- Enhancing the organization's public image.
- Participating in standing and ad-hoc board committees (current KWMR's committees include a Diversity, Equity, and Inclusion committee).
- Helping with KWMR events or other volunteer opportunities, per your interest, connections, talents, and availability.

We would love to hear from you. If you are interested in joining the KWMR board, please complete the attached application.

Thanks for your interest!



Kristen McDonald, Board President of KWMR
On behalf of the Board of KWMR



KWMR West Marin Community Radio Board of Directors Application

NAME: _____

HOME ADDRESS: _____

City, State, Zip: _____

MAILING ADDRESS: _____

CELL PHONE _____ HOME PHONE _____

E-MAIL ADDRESS: _____

OCCUPATION:

BUSINESS NAME (if any): _____

How did you hear about the Board opening at the KWMR?

ROLES/AFFILIATIONS WITH OTHER ORGANIZATIONS:

I would like to be considered for a three year term on the KWMR Board of Directors.

Signature

Date

Please also attach a short statement that includes information listed on the following page >

KWMR Board Application Page 2: *Supplemental Information*

We would like some additional information to help us understand your interests and potential contributions as a member of the KWMR Board.

Please attach a short (no more than 500 word) statement including the following information:

- Special skills or knowledge that might support the goals of the Board
- Your prior experiences with KWMR, if any
- Why would you like to serve on the KWMR Board

For more information, or if you have any questions, please contact

kwmrboard@kwmr.org

Please submit your application using one of these three options:

1) Email kwmrboard@kwmr.org

2) Mail

Board Recruitment
KWMR
P.O. Box 1262
Point Reyes Station, CA 94956.

3) Drop off your form at KWMR, during business hours, at:

KWMR
11431 State Route One, Suite 8
Point Reyes Station, CA
M-Th, 10-5

Paper copies of this application will be available at the KWMR office August 1, 2022-September 20, 2022.

Thanks for your interest in joining us!